Academic Programs Assessment Reporting Timeframe & Deadlines

• Academic programs develop and/or submit their annual assessment report, including accompanying evidence, to the College Assessment Review Committees (CARCs), or the equivalent, for review and feedback.
• CARCs complete the process of collecting and reviewing their programs' annual assessment reports for feedback.

October 1st thru November 30th

• Deans & CARCs, or the equivalent, evaluate/score their programs' annual assessment reports and summarize scores in their annual State of Assessment Report which is sent to the OA.

December 1st thru December 23rd

• CARCs provide the Office of the Assessment (OA) with access to the final versions of all annual program assessment reports. Notification is sent to the OA when access is granted.

February 1st thru March 31st

• CARCs complete the process of collecting and reviewing their programs' annual assessment reports for feedback.

January 2nd thru January 31st

• The OA and team evaluate/score all academic programs' annual assessment reports.
• The OA and team summarize and report their scores along with the scores from the Deans & CARCs in the University’s annual State of Assessment Report.

NOTE: Colleges/Schools/Branches are expected to establish internal deadlines that adhere to the institutional timeframe and deadlines outlined in the diagram. Internal deadlines should be posted on the assessment webpage of the college, school or branch. You can access these assessment pages at http://assessment.unm.edu/assessment-committees/carc.html.