

Administrative Unit Assessment Maturity Rubric

	Evidence of Exemplary Implementation	Evidence of Developed Implementation	Evidence of Emergent Implementation	Evidence not Included	COMMENTS/ FEEDBACK
	3	2	1	0	
Assessment Plan	The unit has a fully-articulated, sustainable, one-to-three-year assessment plan that includes at least one unit goal and three unit SLO/AUO statements, describes specifically when and how each SLO/AUO will be assessed, includes a thorough process of analysis, and outlines how improvements, based on findings, will be implemented. The plan is posted publicly and has been examined and revised within seven years.	The unit has a reasonable one-to-three-year assessment plan assessment plan that includes at least one unit goal and three unit SLO/AUO statements, identifies how each SLO/AUO will be assessed and indicate how analysis and implementation of improvements will be conducted. The plan is posted publicly.	Some or no parameters have been established. Assessment plan may still be in the planning/discussion stages. It is under-review or in the pilot stage. A draft of the plan should be posted publicly.	No formal unit assessment plan for assessing unit learning goal(s) and each unit SLO/AUO is available and/or posted publicly.	
Measurable Student Learning and/or Administrative Unit Outcomes	Each targeted SLO/AUO statement is clearly measurable, describes how students can demonstrate their learning, and explicitly indicates a level and type of performance or competence (e.g., “Graduates will demonstrate mastery in writing a report in APA style” or “Graduates will demonstrate innovativeness by developing an original product that contributes to biological knowledge.”).	Each targeted SLO/AUO statement is clearly measureable and describes how students can demonstrate learning (e.g., “Graduates will write reports in APA style” or “Graduates will make original contributions to biological knowledge.”).	Some of the targeted SLO/AUO statement(s) are not clearly measurable and do not identify what students can do to demonstrate learning. Statements such as “Students understand scientific method” do not specify how understanding can be demonstrated and/or assessed.	Most or all of the targeted SLO/AUO statement(s) are unclear, not measurable, and/or inadequate.	
Alignment of Unit Learning Goals, Student Learning Outcomes, & UNM Learning Goals	The targeted SLO/AUO statement(s) are clearly measurable and explicitly stated, and the SLO/AUO(s) are appropriately aligned to the unit goal(s) and UNM Learning Goals (K, S, and R) and/or UNM Strategic Plan.	The targeted SLO/AUO statement(s) are aligned to the unit goal(s) and UNM Learning Goals (K, S, and/or R) and/or UNM Strategic Plan.	Some or all of the targeted SLO/AUO statement(s), unit goal(s), UNM Learning Goals (K, S, and/or R), and/or UNM Strategic Plan are inappropriately aligned.	The targeted SLO/AUO statement(s) have not been aligned to the unit goal(s), UNM Learning Goals (K, S, and/or R), and/or UNM Strategic Plan.	
Unit Assessment Methods (Measures/ Instruments)	Unit has reported the use of more than three direct assessment measures and at least two indirect assessment measures to assess its targeted SLO/AUOs. Each targeted SLO/AUO is assess using more than one assessment measure. Relevant evidence is included.	Unit has reported the use of at least two direct assessment measures and one indirect assessment measure to assess its targeted SLO/AUOs. Relevant evidence is included.	Unit has reported the use of only one direct and/or indirect assessment measure to assess its SLO/AUO(s) and/or unit reported use of direct and/or indirect assessment measures that are not appropriate. Relevant evidence is not included.	Reported assessment methods/measures are not clearly identified and/or are inadequately described.	
Data Collection & Analysis	A clear, complete, and succinct analysis, interpretation of and reflection on the assessment results is reported, and it is readily apparent that conclusions were drawn through collaboration and consensus of appropriate stakeholders. Aggregated data is included as evidence.	A clear presentation and interpretation of assessment results is provided for the targeted SLO/AUO(s). Aggregated data is included as evidence.	Results are stated very generally or not clearly. Aggregated data is not provided as evidence.	No evidence of data results is provided. No clear analysis of assessment results is reported.	
Implementation of Unit Improvements/ Revisions	Specific improvement(s)/change(s) (in assessment process, services, activities, and/or student learning) has been implemented and is clearly responsive to specific needs identified in reported analysis and interpretation of assessment results. Relevant evidence is provided.	Clear and actionable plan(s) for improvement/change (in assessment process, services, activities, and/or student learning) is provided, and for the most part, appear to be appropriate given reported analysis and interpretation of assessment results. Relevant evidence is provided.	Some indication of a need for improvement/change is provided but burden for improvement was placed primarily upon clients (clients need to do more/be more), or a plan(s) has been reported that is overly broad or generalized. Relevant evidence is not provided.	A plan for improvement of the assessment process, curriculum, and/or student learning is not articulated.	